

कॉरपोरेट संप्रेबण आणि परिवर्तन, कॉरपोरेट केन्द्र, मनला - 13, स्टेट बँक भवन, मादाम कामा रोड, मुंबई - 400 021. कारपोरेट संप्रेबण एवं परिवर्तन, कारपोरेट केन्द्र, मंजिल - 13, स्टेट बँक भवन, मादाम कामा रोड, मुम्बई - 400 021. Corporate Communication & Change, Corporate Centre, Floor-13, State Bank Bhavan, Madame Cama Road, Mumbai - 400 021.

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The Chief General Manager
State Bank of India
Local Head Office
New Delhi

Dear Sir,

CORPORATE SOCIAL RESPONSIBILITY

CAN (18 Special No. 18 Parent Special Special

With reference to your letter no. HR/L&D/1571 da ted 13.07.2012, we advise that the Competent Authority has sanctioned a donation of Rs. 1.00 crore (Rupees One crore only) to 'Banasthali Vidyapith', which will fund 50% of the construction cost of 'School of Commerce and Banking'.

- 2. The amount may be included in the list of donations and debited to Corporate Centre as a single debit at the end of February 2013.
- 3. In this connection, please ensure the following:

DONATION OF Rs. 1.00 CRORE

- > The amount sanctioned is utilised for the purpose stated.
- > Donation is released against a certificate from the architect/chartered engineer regarding the progress of the construction.
- > The school is named after our Bank and the name is prominently displayed on the front of the school building.
- ➤ A stamped receipt for the donation amount should be obtained from the institution and forwarded to Corporate Centre along with a copy of tax exemption certificate for the donation.
- > The Bank derives adequate publicity in print/electronic media.
- > Attested photocopies of clippings / newspapers etc. covering the event of donation and utilization certificate are forwarded to us in due course.
- > All guidelines on sanction of donations are meticulously complied with.

Please arrange accordingly.

General Manager (C & C

Yours faithfully,